



COVID-19 Preparedness and Response Plan

June 15, 2020 (revised June 25, 2021)

OVERVIEW

All camps in Michigan must develop and implement a COVID-19 preparedness and response plan consistent with LARA guidelines. This plan, specific to Bay Shore Camp (BSC,) will be available at the camp office and upon request digitally.

The plan includes:

- How BSC will monitor symptoms of COVID-19.
- How BSC will practice physical distancing, as developmentally appropriate.
- How BSC will ensure hygiene (including regular cleaning and disinfecting.)
- How BSC will obtain and use safety equipment (including PPE, when appropriate.)
- Communication and training to staff, parents and campers related to new expectations
- Isolation procedures in case of symptoms or confirmed cases onsite.
- How to maintain required staff to child ratios in the event that a staff member(s) become ill.

GENERAL RECOMMENDATIONS

Antigen testing is recommended prior to camp but is not required.
Vaccinations are encouraged for all eligible persons.

MONITOR SYMPTOMS OF COVID-19

Pre Camp Screening

Parents will be asked to complete a Pre Camp Health Screening for up to 14 days prior to their child's arrival at camp. Screening will include questions regarding possible exposure to the virus and a record of daily temperature checks.

For those who cannot be or have not been vaccinated, Bay Shore Camp recommends verification of a negative COVID-19 test before arrival at Camp.

Arrival Day at Camp

Upon arrival at camp, all those travelling with the camper will undergo temperature checks, health questions related to symptoms and possible exposure. Staff will ask for and review the Pre Camp Screening form. (Temperature checks will occur daily upon arrival for Day Campers.) To minimize the potential spread of COVID-19, Bay Shore will be utilizing Drive Through Check-In and Check-Out. Procedures.

While at Camp

Campers will receive daily temperature checks while at camp.



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A fever of 100.4 or greater (camper or family member) will result in a camper not being admitted to camp or being sent home.

Staff

- All staff will be required to have a morning temperature check. (A fever above 100.4 will result in staff being sent home.)
- All staff will be screened for COVID-19 symptoms or potential exposure.

PRACTICE PHYSICAL DISTANCING

When creating a plan to safely provide care during COVID-19, remember “less is best.” Limit group sizes, limit the number of staff members caring for campers, and limit the number of areas a camper is in during the day as much as possible. Physical distancing is very challenging at camp. These practices can help.

Maintain Consistent Groups

Campers will be assigned to a small group (cabin) when they arrive at camp. Whenever possible, group sizes will be kept to 12 or fewer campers. Physical distancing within small groups of three feet or more is strongly recommended but may not always be possible.

Contact with external staff and between groups of campers should be limited.

- To the extent possible, small group mixing will be limited.
- When small groups cross paths or are sharing an area, adhering to strict hand hygiene and physical distancing is recommended. When physical distancing between small groups cannot be maintained, cloth face coverings are recommended.

Residential Sleeping Accommodations (Overnight Camps)

- Create at least six feet of space between beds, where possible.
- Campers will be encouraged to position themselves in bunks to maximize distance between head/faces

Limit, or Eliminate, Use of Common Spaces

- To the extent possible, common indoor space will be limited. In the event that indoor common spaces are used, frequently touched services will be cleaned daily.
- Worship space will be configured for small groups to be physically distanced from other small groups. Outdoor worship is recommended.
- Gym and other common space areas will be configured similarly when possible or use will be staggered between groups.
- Limit Visitors
- Bay Shore Camp will restrict non-essential visitors and volunteers at this time.



Reinforce Best Practices to Promote Hygiene

Bay Shore will reinforce regular health and safety practices with campers and staff. Wash hands often with soap and water for at least 20 seconds. This is especially important after blowing your nose, coughing, sneezing; going to the bathroom; and before eating or preparing food.

- Staff will continue to implement CDC handwashing guidelines. Wearing gloves does not replace appropriate hand hygiene.
- Soap and water are the best option, especially if hands are visibly dirty. If staff use hand sanitizer, use an alcohol-based hand sanitizer with at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry. The hand sanitizer should remain out of reach of young campers and be used under adult supervision.
- Campers will utilize the hand sanitizing station prior to meals.
- Additional hand washing stations and time to use them will be added into the programming.
- Staff and campers will be reminded to cover their cough or sneeze with a tissue or sleeve.

Cleaning and Disinfecting

Bay Shore Camp will continue to use robust cleaning protocols on at least a daily basis for items touched frequently. This may require designated cleaning staff.

Common areas require at least a daily deep clean

- Frequently touched surfaces will be cleaned and disinfected at least daily.
- Cleaning of outdoor structures made of plastic, metal or wood will be cleaned according to typical camp cleaning practices.
- Changing areas, locker rooms, toilets, showers, restrooms, and playground equipment will be cleaned at least daily, more often as required.

Shared Equipment/Items from Home

- Efforts will be made to minimize the sharing of high touch materials to the extent possible. When not possible, materials will be limited to one group of campers at a time and cleaned and disinfected at least daily.
- Items from home should ideally be stored in an individual storage space for each camper.

Appropriate Safety Equipment

Personal Protection Equipment (PPE) is necessary in many settings to keep individuals safe. Camp staff do not need to wear N95 or surgical masks, smocks, or face shields, however other protective equipment is appropriate.

Cloth Face Coverings: Staff Members

- Currently, a cloth face covering is a recommended best practice. Masks are expected when interacting with visitors who have not participated in a Bay Shore Camp health screening and the interaction will occur indoors or outdoors where physical distancing of at least 6 ft. is not possible.
- Food Service staff are required to wear masks during food service and clean-up.



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- Cloth face coverings will be provided to all staff and volunteers.
- Fully vaccinated staff may be permitted to not wear a mask.

Cloth Face Coverings: Campers

- Medical professionals recognize that many children will not reliably wear a cloth face covering and that required use may result in increased touching of the face which would negate the purpose.
- Cloth face coverings will be provided to all campers in the event that masks are deemed necessary. Laundry services for masks as needed will be provided.
- Cloth masks will not be required while campers are in their assigned small groups and are practicing physical distancing as necessary.
- Cloth masks will not be required outdoors.
- Cloth masks may be required in the dining hall, but not while seated at the table.
- Cloth masks will not be required at worship, but are recommended if campers are not seated.

Gloves

Bay Shore Staff will wear gloves in a manner consistent with existing licensing rules (when handling contaminants, cleaning or when serving food.) Staff members should wash hands before putting gloves on and immediately after gloves are removed. Gloves are not recommended for broader use.

Partner and Communicate with Staff and Families

Bay Shore Camp will reach out to all staff members to:

- Determine when they will return to work.
- Discuss concerns or questions staff members have about returning to work and discuss how we can address them together.
- Discuss any health concerns/conditions which may make a staff member at higher risk for complications if exposed to COVID-19. Staff with underlying health conditions or at higher risk should consult with their primary care physician/medical provider before returning to work.
- Share the steps we are taking to make the facility as safe as possible.

Employee Rights

Under Executive Order 2020-36, employees may not be discharged, disciplined, or otherwise retaliated against for staying home when he or she is at particular risk for infecting others with COVID-19. See Executive Order for complete details.

Staffing Plan

Bay Shore Camp will exceed the minimum required Camper/Counselor ratios required by the Licensing Rules to meet the need to limit exposure across groups, and the need to practice social distancing and to allow for absences.



Training

Bay Shore Camp will train employees about COVID-19. This includes how it is transmitted, the distance the virus can travel, how long the virus can remain viable in various situations., signs and symptoms of COVID-19, steps to take to notify employers of signs and symptoms of COVID-19 and a response plan for suspected or confirmed diagnosis, and the measures Bay Shore Camp is taking to limit the spread of the virus (including PPE.)

Bay Shore will reach out (via email, web, direct mail and phone) to families to:

- Communicate the need for families to play a key role in risk mitigation.
- Answer questions or respond to questions families have about attending camp.
- Educate parents on the COVID-19 Preparedness and Response Plan
- Discuss any health concerns/conditions which may make the child at higher risk for complications if exposed to COVID-19.
 - Immunocompromised children and children with chronic respiratory conditions should only attend camp under the direction of their primary care provider. It is recommended that should be up to date with current vaccination schedules to protect from vaccine-preventable infectious disease outbreaks, including influenza. If vaccines have been delayed as a result of the stay-at-home order, families should have a plan with their child's medical provider for catch-up vaccinations in a timely manner.

Respond to Possible or Confirmed Cases of COVID-19

Camps are a critical part of helping communities limit the spread of the virus.

- The Camp Health Officer is the point of contact onsite to manage with health related concerns. This person should have a thorough understanding of the signs/symptoms of COVID-19, the COVID preparedness and response plan, and the camp health policy. All camp staff and families should know who this person is and how to contact them.
- The health of staff and campers will be monitored throughout the duration of camp.
- If someone becomes symptomatic at camp, they will be sent home immediately.
 - Sick individuals will be immediately separated from all other campers and staff and either sent home or to a healthcare facility for evaluation depending on how severe their symptoms are.
 - If an individual cannot be picked up immediately, the individual will be isolated in a safe location until they can be picked up. A staff person or health officer will stay with an isolated camper until they can be picked up. Campers should be picked up within 90 minutes of the initial call to the parent. If that is not possible, another adult on the emergency contact list should be contacted for pick up.
 - Sick individuals will be required to wear a cloth face covering (if tolerated by the camper and developmentally appropriate).
 - Campers will not be alone. Staff with underlying health conditions should not be involved in the care or monitoring of children who may become ill during the duration at camp.



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- For staff: If a staff member begins to feel ill during camp, they should go home. If an individual is the only available staff or if leaving will create inappropriate adult to camper ratios, they should put on a cloth face covering (if not already on) and limit close interactions with campers until they can be relieved by another staff member.
- Report exposure.
 - If a child, staff member, family member, or visitor at camp becomes ill with COVID-19 symptoms, we must contact our local health department and licensing consultant for next steps. Staff and families of children at camp are also required to report to the provider if they become symptomatic or receive positive COVID-19 test results. When notifying parents if COVID-19 was present in the facility, the privacy of individuals will be respected by not sharing health information of a specific person.
 - We will determine whether to close the facility based on guidance from our local health department.